



VILLAGE OF ANMORE

COUNCIL AGENDA

PLEASE NOTE

The Anmore Village Hall
Is a Scent-Free Building.

Please respect our policy.

Agenda for the Regular Council Meeting scheduled for Tuesday, November 8th, 2011 at 7:00 p.m. at the Village Hall, 2697 Sunnyside Road, Anmore, B.C.

1. CALL TO ORDER
2. ADDITIONS AND DELETIONS TO THE AGENDA
3. APPROVAL OF THE AGENDA

RESOLUTION: *"THAT THE AGENDA BE APPROVED."*

4. PETITIONS AND DELEGATIONS
5. ADOPTION OF MINUTES

01 (a) Minutes of the Regular Council Meeting held on October 25th, 2011

RESOLUTION: *"THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD ON OCTOBER 25th, 2011 BE ADOPTED AS CIRCULATED."*

6. BUSINESS ARISING FROM THE MINUTES
7. BYLAWS
8. CORRESPONDENCE

RESOLUTION: *"THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN THE VILLAGE OFFICE BE RECEIVED."*

(a) Pan-Municipal Affairs Service Establishment Bylaw

06 Letter dated October 31st, 2011 from Loise E. Jackson Chair, Metro Vancouver Board.

(b) Labour Relations Conversion and Amendment Interim Bylaw

11 Letter dated October 31st, 2011 from Loise E. Jackson, Chair, Metro Vancouver Board.

9. COMMITTEE REPORTS AND RECOMMENDATIONS

10. UNFINISHED BUSINESS

11. NEW BUSINESS

(a) Release of In-Camera Resolution

16 Memorandum dated November 4th, 2011 from Karen-Ann Cobb, Manager of Corporate Services.

(b) Community Recreation Program – Application Intake

17 Memorandum dated November 4th, 2011 from Karen-Ann Cobb, Manager of Corporate Services.

12. MAYOR'S REPORT

13. COUNCILLORS' REPORT

14. CHIEF ADMINISTRATIVE OFFICER'S REPORT

15. PUBLIC QUESTION PERIOD

Pursuant to Section 69 of "Anmore Procedure Bylaw No. 510-2011" Public Question Period has been **suspended** from the beginning of the Nomination Period (October 4th, 2011) of a General Local Election until meeting of Council (November 22nd, 2011) following the Election.

16. CONCLUSION

**CONDUCT OF THE PUBLIC DURING
COUNCIL MEETINGS AND
PUBLIC QUESTION PERIOD**

The following are the rules that must be followed:

No member of the public attending a Council Meeting may speak to Council unless that person has been recognized by the Mayor or the person presiding.

When recognized by the Mayor or person presiding, the person shall approach the podium and state their name and address for the record. The person may only ask 1 question to Council and will be allowed 2 minutes to speak. After which the person must resume their seat. When all other people have had an opportunity to ask questions, only then can a person return to the podium to ask an additional question.

No member of the public attending a Council Meeting may cause a disturbance, disrupt or in any manner delay the conduct of the business at a meeting.

No member of the public attending a Council Meeting who has been permitted or invited to speak on any matter coming before Council may use any rude or offensive language, or by tone or manner of speaking, express any point of view or opinion or make any allegation which, directly or indirectly, reflects upon the public conduct of private character of any person.

If a member of the public attending a Council Meeting resists or disobeys an order of the Mayor or other person presiding to leave a meeting of Council, that person may be removed by the Chief Administrative Officer and/or the Manager of Corporate Services or, if necessary by a Peace Officer at the direction of the Mayor or other person presiding.

The purpose of the Public Question Period is to provide the public with an opportunity to ask questions of Council on items that are of concern to them.

Public Question Period will be suspended from the beginning of the nomination period of a General Local Government Election or By-Election, until the meeting of Council following the Election.



VILLAGE OF ANMORE

COUNCIL MINUTES

Minutes for the Regular Council Meeting held on Tuesday, October 25th, 2011 at 7:00 p.m. at the Village Hall, 2697 Sunnyside Road, Anmore, B.C.

ELECTED OFFICIALS PRESENT

Mayor Heather Anderson
Councillor John McEwen
Councillor Kerri Palmer Isaak
Councillor Mario Piamonte
Councillor Chris Sedergreen

STAFF PRESENT

Howard Carley, Chief Administrative Officer

1. CALL TO ORDER

Mayor Anderson called the meeting to order at 7:03 p.m.

2. ADDITIONS AND DELETIONS TO THE AGENDA

Nil

3. APPROVAL OF THE AGENDA

It was MOVED and SECONDED:

R-234/2011

"THAT THE AGENDA BE APPROVED."

CARRIED UNANIMOUSLY

4. PETITIONS AND DELEGATIONS

Nil

5. ADOPTION OF MINUTES

(a) Minutes of the Regular Council Meeting held on October 11th, 2011

5. **ADOPTION OF MINUTES (CONTINUED)**

(a) **Minutes of the Regular Council Meeting held on October 11th, 2011
(Cont'd)**

It was MOVED and SECONDED:

R235/2011

***“THAT THE MINUTES OF THE REGULAR COUNCIL MEETING HELD
ON OCTOBER 11TH, 2011 BE ADOPTED WITH AS CIRCULATED
WITH AMENDMENTS.”***

CARRIED UNANIMOUSLY

6. **BUSINESS ARISING FROM THE MINUTES**

- Councillor Piamonte wanted to have some clarifications of the resolution that was made on October 11th, 2011, Anmore Noise Control Bylaw No.517-2011 with regards to forming a working group and what they would be responsible for.
- Mayor Anderson confirmed that there were some further revisions to the Bylaw that were discussed and staff was to make those changes. Staff was then to put out an ad to form a working group. Once a working group is formed, they will then discuss further and bring back to Council.
- Councillor Sedergreen wanted to confirm what Chief Administrative Officer, Howard Carley meant when he said that there was a typo in the Anmore Election Bylaw No. 515-2011 with regards to the date that election signs should be erected.
- C.A.O. Carley did not comment.

7. **BYLAWS**

This bylaw repeals “Anmore Solid Waste Disposal Bylaw No. 120-1003. The purpose of the bylaw is to establish rules and regulations regarding the collection of Domestic Waste and Recyclables.

(a) **Anmore Domestic Waste Collection and Disposal Bylaw
No. 514-2011**

7. BYLAWS (CONTINUED)

**(a) Anmore Domestic Waste Collection and Disposal Bylaw
No. 514-2011 (Cont'd)**

It was MOVED and SECONDED:

R-236/2011

*"THAT THE ANMORE DOMESTIC WASTE COLLECTION AND
DISPOSAL BYLAW NO. 514-2011 BE DEFERRED UNTIL STAFF
MAKE FURTHER CLARIFICATIONS AND AMENDMENTS."*

CARRIED UNANIMOUSLY

8. CORRESPONDENCE

It was MOVED and SECONDED:

R-237/2011

*"THAT ALL CORRESPONDENCE CIRCULATED AND FILED IN
THE VILLAGE OFFICE BE RECEIVED."*

CARRIED UNANIMOUSLY

9. COMMITTEE REPORTS AND RECOMMENDATIONS

Nil

10. UNFINISHED BUSINESS

Nil

11. NEW BUSINESS

Nil

12. MAYOR'S REPORT

Mayor Anderson reported that:

- She attended a Metro Vancouver budget meeting. Budget was supported but not finalized. This goes back to the board in November.
- She will be attending a TransLink Meeting and another Metro Vancouver Board Meeting this week.
- The Scouts Bottle Drive made close to \$3,000.00. It was a great success.
- Clothing Drive also was very successful.

13. COUNCILLORS' REPORT

Councillor Kerri Palmer Isaak reported that:

- There will be Hot Chocolate at 7:30 p.m. and Fireworks will start at 8:00 p.m. on Halloween night.
- She attended a meet and greet with many Environmental Groups and Staff who are involved with Pinnacle Ridge. The groups went up to the site to look at all the different systems that have been put into place. There will be feedback from all of the members and Councillor Palmer Isaak will produce a report to go onto the Village's website as well as bring back to the next Council Meeting.

Councillor Piamonte reported that:

- He had met with the Emergency Preparedness Group.
- There is a Public Workings Meeting on Thursday, October 27th.

14. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Chief Administrative Officer, Howard Carley reported that:

- He had received Corporate Manager, Karen Cobb's retirement notice. Her last day will be on Friday, November 25th, 2011.

15. PUBLIC QUESTION PERIOD

Pursuant to Section 69 of "Anmore Procedure Bylaw No. 510-2011" Public Question Period has been **suspended** from the beginning of the Nomination Period (October 4th, 2011) of a General Local Election until meeting of Council (November 22nd, 2011) following the Election.

16. CONCLUSION

It was MOVED and SECONDED:

R-238/2011

"THAT THE REGULAR COUNCIL MEETING BE CONCLUDED."

CARRIED UNANIMOUSLY

THE REGULAR COUNCIL MEETING WAS CONCLUDED AT 7:26 P.M.

Certified Correct:

Approved:

Howard Carley, CAO

Heather Anderson, Mayor



OCT 31 2011

File: CR-07-01

Mayor Heather Anderson and Council
Village of Anmore
2697 Sunnyside Road, RR#1
Anmore, BC V3H 3C8

RECEIVED
VILLAGE OF ANMORE
OCT 31 2011

Dear Mayor Anderson and Council:

Re: Pan-Municipal Affairs Service Establishment Bylaw

The Metro Vancouver Board of Directors introduced *The Greater Vancouver Regional District Pan-Municipal Affairs Service Establishment Bylaw No. 1157, 2011*, at its October 28, 2011 meeting. This *Bylaw* was adopted to permit the Regional District to provide various services of pan-municipal interest. The *Bylaw* provides for two types of services: Pan-Municipal Affairs Services and Special Projects Services.

The Pan-Municipal Affairs Services provisions will permit the regional district to convene dialogues, public outreach and consultations on matters of mutual interest to its members. It will also permit the regional district to use that information as well as information obtained from additional research to provide policy papers and reports to members on issues of interest to its members.

The Special Projects Services provisions will permit the regional district to retain, (within the financial limits set out in the *Bylaw*), legal, policy or technical experts to advise on special projects relating to policing, culture and ports within the region. In addition, (within the financial limits set out in the *Bylaw*), the *Bylaw* provides the regional district with authority to lobby other levels of government on issues of common interest to the members.

Before the *Bylaw* can be finally adopted the electors of those members who wish to obtain these services, must provide participating area approval pursuant to section 802.3 of the *Local Government Act*. An alternative to elector approval is provided for by section 801.4 of the *Act*. That section states that a council may give participating area approval by consenting on behalf of the electors to the adoption of the bylaw. Such a resolution would state:

“The council of the Municipality of _____ consents on behalf of the electors to the adoption of *The Greater Vancouver Regional District Pan-Municipal Affairs Service Establishment Bylaw No. 1157, 2011*.”

We respectfully request that you include this item on the agenda of your next council meeting. Following receipt of all members' consents the *Bylaw* must be forwarded to the Inspector of Municipalities for approval before it is sent back to the GVRD Board for final adoption on November 25, 2011.

GREATER VANCOUVER REGIONAL DISTRICT

PAN-MUNICIPAL AFFAIRS SERVICE ESTABLISHMENT BYLAW No. 1157, 2011

A Bylaw to Establish Services related to Pan-Municipal Affairs

WHEREAS:

- A. A regional district may, under section 796(1) of the *Local Government Act*, operate any service that the board considers necessary or desirable for all or part of the regional district, subject to certain limitations and conditions;
- B. Under section 800(1) of the *Local Government Act*, in order to operate a service, the board of a regional district must first adopt an establishing bylaw for the service;
- C. The board of the Greater Vancouver Regional District (the "Board") considers it desirable to provide services to its member municipalities, Tsawwassen First Nation and Electoral Area A (the "Members") in relation to issues of general interest to the Members;
- D. The Board has obtained participating area approval for the entire service area by way of an alternative approval process pursuant to sections 801(2)(b), 801(4) and 801.3 of the *Local Government Act* to establish this services described in this Bylaw;

NOW THEREFORE the Board in open meeting assembled enacts as follows:

PAN-MUNICIPAL AFFAIRS SERVICE

1. The pan-municipal affairs service consists of the following:

- a) providing a forum for discussions between the Members;
- b) organizing public outreach events;
- c) undertaking research on behalf of Members;
- d) providing expertise to Members; and
- e) drafting policy and preparing reports for Members,

on issues of general interest to the Members ("**Pan-Municipal Affairs Service**").

2. The Board hereby establishes the Pan-Municipal Affairs Service.

Participating Areas

3. Electoral Area 'A', Tsawwassen First Nation and each member municipality of the Greater Vancouver Regional District, excluding the City of Abbotsford, is a participating area for the purposes of the Pan-Municipal Affairs Service (each a "**Participating Area**").

Cost Recovery

11. The annual costs for the Special Projects Service shall be recovered by property value taxes imposed in accordance with Division 4.3 of the *Local Government Act*.

Cost Apportionment

12. The costs of the Special Projects Service after deducting the revenues (if any) raised or received under subsections 8(b), (c) and (d) above, shall be apportioned among all of the Participating Areas on the basis of the proportion that the net taxable assessment of each participating member bears to the total net taxable assessment of all participating members.

Maximum Requisition

13. The maximum amount that may be requisitioned for the Special Projects Service is \$250,000 dollars.

Citation

14. This Bylaw may be cited as the "Greater Vancouver Regional District Pan-Municipal Affairs Service Establishment Bylaw No. 1157, 2011".

READ A FIRST TIME this _____ day of _____, 2011.

READ A SECOND TIME this _____ day of _____, 2011.

READ A THIRD TIME this _____ day of _____, 2011.

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this _____ day of _____, 2011.

RECONSIDERED, PASSED AND FINALLY ADOPTED by an affirmative vote this _____ day of _____, 2011.

Paulette A. Vetleson
Secretary

Lois E. Jackson
Chair



Pan-Municipal Affairs Service Establishment Bylaw FREQUENTLY ASKED QUESTIONS

Q: Why does the Board want the regional district to provide Pan-Municipal Services for member municipalities?

A: Collaboration by member municipalities in the provision of regional services is the hallmark of Metro Vancouver. Legislation, some of it originating early in the last century, provides authority for many of the region's functions and activities. However, member municipalities have found it useful to collectively discuss pan-municipal issues such as policing, ports and regional culture and wish to be able to do so with a limited amount of supporting activities such as undertaking research and obtaining professional advice. To continue to do this requires a service establishment bylaw.

Q: Will the bylaw result in a significant expansion of service provided by Metro Vancouver?

A: No. The Board's intention is to encourage more discussion of issues of regional interest, as it did during the June, 2011 Sustainability Congress, without a significant expansion of services. Metro Vancouver's core services, provided principally to municipalities, will still be drinking water, sewerage and drainage, and solid waste management.

Q: What services are permitted under this bylaw?

A: This bylaw permits Metro Vancouver to convene discussions and lobby other levels of government on matters of common interest to its members and to undertake special projects related to policing, culture and ports within the region.

Q: Are there spending limits for these activities?

A: Yes. The bylaw sets out limits for each of these activities and in total this cannot exceed \$450,000 per year. The regional district does not have to budget or spend all or any of this amount.

Q: What is needed to establish a Pan-Municipal Service?

A: Under provisions of the B.C. *Local Government Act*, regional districts have limited authority to engage in services that have not been approved by regional district members. In order to operate a service on an ongoing basis, the Board must adopt an establishing bylaw for the service.

Q: Doesn't Metro Vancouver already convene public dialogues or meetings now and do advocacy work?

A: Yes, Metro Vancouver convenes dialogues and consultation meetings about many subjects related to its core utility services – drinking water, wastewater treatment and solid waste management. For example, the Zero Waste Challenge campaign encourages residents and business to reduce, reuse and recycle. These existing public outreach activities would not be impacted or limited by the new bylaw.

Q: Do member municipalities have to approve the Bylaw?

A: Yes. Before the bylaw can be adopted by the board, the *Local Government Act* requires that local governments in the participating area must consent to a bylaw for services. The provincial Inspector of Municipalities must also approve the bylaw.



OCT 31 2011

File: CR-07-01

Mayor Heather Anderson and Council
Village of Anmore
2697 Sunnyside Road, RR#1
Anmore, BC V3H 3C8

RECEIVED
VILLAGE OF ANMORE
OCT 31 2011

Dear Mayor Anderson and Council:

Re: Labour Relations Conversion and Amendment Interim Bylaw

The Metro Vancouver Board of Directors introduced the *Greater Vancouver Regional District Labour Relations Conversion and Amendment Bylaw No. 1156, 2011* at its October 28, 2011 meeting. The *Bylaw* converts the labour negotiations function established under its letters patent to a labour relations service established pursuant to section 774.2 of the *Local Government Act*. The purpose of the *Bylaw* is to establish an interim labour relations service while the members develop a more detailed labour relations model.

Before the *Bylaw* can be finally adopted the electors of all members must provide participating area approval (section 802.3). An alternative to elector approval is provided for by section 801.4 of the *Act*. That section states that a council may give participating area approval by consenting on behalf of the electors to the adoption of the bylaw. Such a resolution would state:

“The council of the Municipality of _____ consents on behalf of the electors to the adoption of *The Greater Vancouver Regional District Labour Relations Conversion and Amendment Bylaw No. 1156, 2011*”.

We respectfully request that you include this item on the agenda of your next council meeting. Following receipt of all members' consents the *Bylaw* must be forwarded to the Inspector of Municipalities for approval before it is sent back to the GVRD Board for final adoption on November 25, 2011. Your approval by **November 18, 2011**, would be greatly appreciated in order to meet these timelines.

All council consents should be forwarded to Paulette Vetleson, Corporate Secretary, at Paulette.Vetleson@metrovancover.org or via facsimile to 604-451-6686.

Respectfully I remain,


for Lois E. Jackson
Chair, Metro Vancouver Board

LEF/DL/tb

cc: Municipal Clerks, Metro Vancouver municipalities

Attachment: Labour Relations Conversion and Amendment Bylaw No. 1156, 2011

GREATER VANCOUVER REGIONAL DISTRICT

LABOUR RELATIONS CONVERSION AND AMENDMENT BYLAW NO. 1156, 2011

A bylaw to convert and amend the Labour Relations Function of the Greater Vancouver Regional District to a Labour Relations Service

WHEREAS:

- A. The Greater Vancouver Regional District was incorporated by Letters Patent issued pursuant to the provisions of the *Municipal Act* on June 29, 1967;
- B. Supplementary Letters Patent dated December 13, 1973, as amended by Supplementary Letters Patent dated November 22, 1982, granted the Greater Vancouver Regional District the authority to provide labour negotiations and ancillary services;
- C. Pursuant to section 774.2(3) of the *Local Government Act* a regional district may convert the labour negotiations service to a service exercised under the authority of an establishing bylaw and may in the same bylaw amend the power to the extent that it could if the power were in fact exercised under the authority of an establishing bylaw;
- D. The Board of the Greater Vancouver Regional District wishes to convert the labour negotiations service to a labour relations service exercised under the authority of an establishing bylaw and to amend the service established thereby;
- E. The consent of all of the participants has been obtained in accordance with section 802.3 of the *Local Government Act*.

NOW THEREFORE the Board in open meeting assembled enacts as follows:

1. CITATION

- 1.1 This bylaw may be officially cited for all purposes as the "Greater Vancouver Regional District Labour Relations Conversion and Amendment Bylaw No. 1156, 2011".

2. CONVERSION

- 2.1 The function of labour negotiations and ancillary services as granted to the Greater Vancouver Regional District by Supplementary Letters Patent dated December 13, 1973, and amended by Supplementary Letters Patent dated November 22, 1982, is hereby converted, amended and established as a local service to provide labour relations and ancillary services.

- 5.2 The costs attributable to providing the Additional Services shall be charged on a fee for services basis, except that during 2012, participating members who were previously members of the Labour Relations function and had not served notice to leave that function may have bargaining, compensation and job evaluation services provided and the costs paid out of accumulated reserves of the labour relations function as they existed immediately before the adoption of this bylaw so long as funds remain in those accumulated reserves sufficient for that purpose.
- 5.3 If the Labour Relations Service is extended beyond 2012, the annual costs for the Base Services shall be recovered by:
- (a) The imposition of fees and other charges that may be fixed by a separate bylaw;
 - (b) Property value taxes imposed in accordance with Division 4.3 of the *Local Government Act*;
 - (c) Revenues raised by other means authorized under the *Local Government Act* or another Act; or,
 - (d) Revenues received by way of agreement, enterprise, gift, grant or otherwise.
- 5.4 The costs of the Base Services after deducting the revenues (if any) raised or received under subsections 5.3(a), (c) and (d) above, shall be apportioned among all of the Participating Areas on the basis of the proportion that the net taxable assessment of each participating member bears to the total net taxable assessment of all participating members.

6. PARTICIPATING AREA

- 6.1 The Regional District and each member municipality of the Greater Vancouver Regional District, excluding the City of Abbotsford, is a participating area for the purposes of the Base Services (each a "**Participating Area**").

7. SERVICE AREA

- 7.1 The service area for the Base Services is the area within the boundaries of all of the Participating Areas (the "**Service Area**").

8. MAXIMUM REQUISITION

- 8.1 In 2012 the accumulated reserves of the Labour Negotiations Function shall be applied to the costs of the Base Services and the Additional Services in accordance with the provisions of sections 5.1 and 5.2. The maximum amount that may be requisitioned for the Labour Relations Service in 2012 is \$0.00.



Labour Relations Conversion and Amendment Interim Bylaw FREQUENTLY ASKED QUESTIONS

Q: What is the Labour Relation Conversion and Amendment Bylaw?

A: It is an interim bylaw that converts the current labour relations function established by letters patent that provides authority for a labour relations bureau to ratify or reject member municipal labour collective agreements and compensation schemes to a service bylaw which allows for the provision of labour relations services but provides for member municipalities to have complete autonomy over their collective agreements and compensation schemes.

Q: What is the purpose of the bylaw?

A: The purpose of the bylaw is to provide an interim structure for labour relations while the member municipalities consider how they would like such services to be provided in the future. It removes regional authority over member municipal labour relations which some municipalities found unacceptable. It provides time for the municipalities to develop a new structure which will allow all municipalities to participate and have the flexibility to enter into alliances as they see fit. It provides for the continuance of services to those members still desiring regional involvement as that reconsideration takes place.

Q: What services to member municipalities would be provided under the new Bylaw?

A: The bylaw distinguishes between “Base Services” and “Additional Services”. Base Services would be available to all members. Additional Services would be available to any member that chose to purchase those services.

Q: What are the “Base Services”?

A: The Bylaw states that the Base Services are:

- Assisting and undertaking strategic discussions on labour negotiations and labour relations issues amongst the members; and,
- Providing research on compensation, benefits and labour negotiations.

Q: What are the “Additional Services”?

A: The Bylaw states that the member municipalities may retain the Regional District to provide one or more of the following additional services:

- Labour negotiations and collective bargaining services;
- Compensation and job evaluations and related research;
- Customized training program;
- Human rights complaint investigations and human rights training; and,
- Benefits services including education and training on usage patterns and assessing, managing and controlling benefits costs.

Q: What is the current budget for labour relations?

A: The 2011 Metro Vancouver budget allocated \$2.6 million to labour relations. The 2012 budget approved by the Board allocates \$2 million for labour relations, a 24.4 per cent decrease.

Q: Next year, where will the money for services come from?

A: For the year 2012, Base Services will be funded out of the accumulated reserves. Additional Services will be funded out of accumulated reserves and fees for service.

Q: When was the Bylaw introduced?

A: Metro Vancouver Board of Directors introduced the Bylaw at its October 28, 2011 meeting. The Bylaw was established pursuant to section 774.2 of the *Local Government Act*.

Q: What happens if this bylaw is not adopted?

A: If Metro Vancouver does not enact this enabling bylaw, a Labour Relations Bureau would have to be reappointed and member municipalities would be obligated to contribute funds regardless of whether or not they have opted out of the labour relations function. Additionally, the question of which members are legally in or out of the function would once again become a difficult and divisive issue.

Q: Do member municipalities have to approve the Bylaw?

A: Yes. Under the B.C. *Local Government Act*, local councils must consent to the Bylaw.

Q: Does the Bylaw have a sunset clause?

A: Yes. It is anticipated that it will take less than a year to develop and establish a new labour service. As a result, the Bylaw provides that the local service to provide labour relations and ancillary services will expire on December 31, 2012.

Q: What if it takes longer than a year for the new labour relations service to be established?

A: The Bylaw allows the GVRD Board of Directors to extend the service beyond December 31, 2012.

VILLAGE OF ANMORE

MEMORANDUM

TO: HOWARD CARLEY, CHIEF ADMINISTRATIVE OFFICER

FROM: KAREN-ANN COBB, MANAGER OF CORPORATE SERVICES

DATE: NOVEMBER 4TH, 2011

SUBJECT: RELEASE OF IN-CAMERA RESOLUTION

At an In-Camera Council Meeting held on October 11th, 2011 Council adopted a resolution to release an In-Camera resolution from the October 4th, 2011 In-Camera Council meeting to the general public.

The following is the resolution to be released:

“THAT WHEREAS THE OWNERS OF 2923 FERN DRIVE HAVE APPLIED FOR SUBDIVISION OF THAT PROPERTY TO CREATE 3 LOTS, TWO OF WHICH WILL RECEIVE ACCESS THROUGH A PANHANDLE WITH A WIDTH OF 7.5 METERS;

AND WHEREAS THE APPROVING OFFICER IN A PRELIMINARY LAYOUT DATED JANUARY 9, 2008, (THE “PLR”) INDICATED THAT A RELAXATION OF THE FRONTAGE REQUIREMENTS SET OUT IN SECTION 944 OF THE LOCAL GOVERNMENT ACT AND SECTION 403 OF THE VILLAGE’S ZONING BYLAW NO.374, 2004 ACCEPTABLE;

AND WHEREAS STAFF HAVE NOT BEEN ABLE TO LOCATE A CORPORATE RECORD CONFIRMING DELEGATION OF THIS AUTHORITY TO THE APPROVING OFFICER AND SO THE APPLICANTS HAVE SUBMITTED AN APPLICATION DATED SEPTEMBER 30, 2011 REQUESTING RELAXATION OF THE FRONTAGE REQUIREMENTS;

RESOLVED THAT THE FRONTAGE REQUIREMENTS BE RELAXED TO THE EXTENT NECESSARY TO ALLOW FOR FINAL APPROVAL OF THE SUBDIVISION OF 2923 FERN DRIVE, AS REFERENCED IN THE PLR.

Karen-Ann Cobb
Manager of Corporate Services

VILLAGE OF ANMORE

M E M O R A N D U M

TO: HOWARD CARLEY, CHIEF ADMINISTRATIVE OFFICER

FROM: KAREN-ANN COBB, MANAGER OF CORPORATE SERVICES

DATE: NOVEMBER 4TH, 2011

SUBJECT: COMMUNITY RECREATION PROGRAM – APPLICATION INTAKE

Recently the Provincial Government announced \$30 million in funding to communities to give BC families greater access to recreational infrastructure. The program aims to invest in Capital Projects that make communities healthier and more active in which to live. The program will provide funding to municipalities and priority will be given to smaller municipalities.

The cost sharing formula will be up to 80% provincial contribution, with the balance being the applicant contribution. The program has no defined funding cap, however, the Province is asking that applicants look closely at the amount of funding being requested and identify what is the minimum provincial contribution that will allow the project to move forward. They have also suggested that applicants should consider the provincial contribution limits to be similar to the Towns for Tomorrow Grant program which had a limit of \$400,000.00. The Program Overview also states that consideration will still be given to applications of any value provided they meet the program criteria.

The Village is an eligible applicant and will be allowed to submit one application.

The Eligible Projects must

- be for construction, renewal, expansion or material enhancement of community public infrastructure;
- has not been started prior to application;
- stipulate a construction completion date of no later than March 31st, 2015;
- be authorized by a resolution from Council,
- be consistent with the planning practices and guidelines of BC; and
- meet the requirements of all applicable federal and provincial legislation.

Eligible Project Categories include, but are not limited to:

- Recreation and Sport Projects;
- Bike Paths;
- Walkways;
- Greenways;
- Amenities – vehicle parking for cyclists, bicycle lock-ups, etc.;
- Capital projects that get children and youth playing again in our communities and parks.

Eligible costs include:

- Design costs;
- Engineering costs;
- Construction costs;

It was also noted that committed engineering or design costs are eligible for reimbursement provided construction has not commenced.

Further direction from Council is requested if Council wants to apply for this grant and if so what project would Council like to apply for.

Karen-Ann Cobb
Manager of Corporate Services